






MONISHA KARTHEEBAN

MBA STUDENT- GLOBAL BUSINESS STUDIES

CONTACT

-  08097825445
-  monisha231295@gmail.com
-  Tokyo, Japan
-  Visa Type- Currently student, after graduation will change it to **Dependent of PR** as I have my family sponsorship

EDUCATION

- **MASTER OF BUSINESS ADMINISTRATION IN GLOBAL BUSINESS STUDIES**
Meiji University 2022- Sept 2024*
CGPA-3.27/4
- **BACHELOR OF ENGINEERING**
Anna University 2016

SKILLS

- Analytical thinking
- Contract Negotiation
- Communication
- Project Management
- MS office (Excel)
- Strategic Planning
- Google work space
- Team Management
- Event planning and design
- Problem solving

LANGUAGES

English- High Proficiency
Tamil- Native Speaker
Hindi- High Proficiency
Japanese- Intermediate (JLPT N3)

PROFILE

As an MBA student, I am passionate about working in the global market. I am seeking a rewarding position where I can contribute diverse initiatives to foster the organization's growth and enhance my skills. I hold your esteemed company in high regard and aspire to utilize my strong interpersonal skills and sales acumen within your esteemed organization. Motivated by a commitment to achieving results, I thrive in dynamic, fast-paced environments. My ultimate objective is to elevate my career within your global leader organization's recruitment sector while actively contributing to the success of the team.

EXPERIENCE

Oct 2016-Nov 2019

LARSEN & TOUBRO LIMITED

PROJECT COORDINATOR

- Handled different projects at one time from front to back process.
- Scheduled the project in ERP tools, Power BI and MS Excel- Forecasted resources, risk analysis, milestones target planning and monitoring the achievements.
- Have a good knowledge in Negotiation, Forecasting and Vendor management.
- Handled Job cost report, financial budgeting for the project, vendor payment allocations, CRM, monitoring the progress of the project

VOLUNTEER

July 2023- Dec 2023

STUDENT AMBASSADOR- INSIDE LVMH

- Worked with my team to put together a business competition that focused on a real management issue and coming up with a workable solution.

REFERENCE

Prof Yuko Numata
Meiji University
office@ynumata.com

Prof Santos Miguel
Meiji University
jmeps@meiji.ac.jp