

Nikhita Inal Kaushik

Birth date: 5 March 2002
Languages: Japanese – High Business, English – Fluent, Tagalog - Fluent
Nationality: Indian (Holder of Permanent Residency in Japan)
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Education:

2020 - 2024 (September)
Waseda University – School of International Liberal Studies

2022 – 2023
The University of Sheffield - Exchange Student Program

Skills:

Technical

- Microsoft Office: Word, PowerPoint, Excel
- Adobe Illustrator
- SEO Skills
- Python (beginner level)
- WordPress

Soft Skills

- Team Player
- Strong Communication skills
- Adaptability
- Critical skills
- Creativity: Conceptualization, copywriting, and localization

Summary:

- A highly creative individual, playing a pivotal role in the University's online magazine, HerCampus Waseda, and Metropolis Japan, one of Japan's prominent English-based magazines,
- Manager of Waseda University's social media team (Waseda Circle), designing major concepts, creating content for Instagram, and translating posts from Japanese to English and vice versa,
- Apt at researching topics through scientific journals and press releases to create topic online content within time constraints,
- Enrolled in the exchange program at the University of Sheffield, displaying appreciable adaptability to culture, and a keen eye for spotting cultural trends

Career Aspiration:

My professional goal is to join an inclusive industry that values diversity, embraces individuals from various backgrounds, and encourages the pursuit of personal aspirations with a strong emphasis on strong communication between employees and employers. I aspire for transparency between employees and employers, as well as employers and clients for tasks to be executed accurately and simultaneously meeting the company's and my own expectations. I aspire to work in an environment that provides continuous opportunities for both skillful and personal development. While my academic focus has been primarily on politics and international relations, I am well-versed in finance and technology, staying updated through news and academic literature.

Furthermore, I am intrigued by the intersection of creative industries and sociopolitical issues, recognizing its significance in shaping our society through diverse perspectives. In the contemporary digital landscape, where social media is a predominant information exchange platform, I am knowledgeable about trends and nuances, particularly in Japan, with a strong understanding of platforms such as TikTok and Instagram. With my background on international relations and in-depth knowledge of an array of social issues, I would like to combine my skills from media-related experiences and my academic journey in preferably social jobs.

Envisioning my future, I see myself contributing to international companies that leverage my understanding of internet culture, ongoing social media trends, and modern global politics and current affairs and provide opportunities to enhance my communication and teamwork skills. I am eager to excel and make meaningful contributions in such an environment.

Career History:

May 2024 – July 2024

Waseda University, Tokyo, Japan

Teacher Assistant

- Provided live translation from Japanese to English to international students learning Japanese.
- Assisted in marking assignments and test papers.

Jun 2022 – Dec 2023

Kokusaba, Tokyo, Japan

Tutor

- Taught English, Science, and Social Sciences to students under the age of 14 attending or planning to attend international schools in Japan.
- Planned, organized, and conducted lessons weekly based on what the student and their parents requested along with my recommendation.

Aug 2023 – Nov 2023

Metropolis Japan, Tokyo, Japan

Editorial Intern

- Writing and editing online lifestyle-based articles, focusing on food, tourism, and culture all based in Japan, particularly Tokyo.
- Conducting in-depth interviews with social media influencers – musicians, actors, and nightclubs- to promote Tokyo's lifestyle

Oct 2023 – Nov 2023

Waseda University, Tokyo, Japan

Organizer (Women, Peace, and Security Workshop)

- Organizing and promoting the Women, Peace, and Security Workshop
- Designing posters and flyers (both digital and paper-based)
- Promoting the event on the magazine's online platform through curating social media posts

July 2021 – Aug 2021

Olympics Broadcasting Services, Tokyo, Japan

Media Assistant

- Working as a social media assistant, particularly for Japanese to English translation, for Olympics Broadcasting Services (OBS)
- Assisting cameramen during the games
- Working as an English-Japanese translator between media crew and volunteers

Others:

- GPA: 3.54/4.00
- International Baccalaureate Diploma holder (2020)
- Certification in Financial Market from Yale University (2023)
- Certification in Social Media Marketing from Meta (2024)
- Writing portfolio can be accessed here: <https://metropolisjapan.com/author/nikhita/>
- WeSupport Instagram page managed in the past: <https://www.instagram.com/wesupport.jp/>