



Ayumu Satoh

Associate Consultant

Top-performing sales representative with exceptional customer service and sales skills in dental company with 4 years of experience. Committed to balancing company goals while helping all customers find satisfactory solutions. Resourceful problem solver who has emotional intelligence and strong communication skills with multicultural coworkers and customers.

CONTACT

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SKILLS

- relationship building
- adaptability
- problem-solving
- goal orientation
- time management

QUALIFICATIONS

- Driver's License, Japan
- Advanced English level,
TOEIC score 795

LANGUAGES

- Japanese (native)
- English (Fluent)

INTERESTS

- Languages
- Traveling
- Sports

PROFESSIONAL EXPERIENCE

Fitness Staff – Tokyu Sports Oasis Co., Ltd

10/2018 – 04/2024 | Tokyo, Japan

- Patrol monitoring, always keep in mind to offer reliable and safe environment.
- Cleaned and made minor repairs in the fitness facility, provided the perfect environment also be willing to lead a crew to go forward with our work smoothly.
- Equipment and staff's schedule management on the cleaning team.
- Supported customers, resolved their questions.
- Handled phone calls and Email in English, replied to the question from customer quickly and politely.

Sales Associate / Customer Service Representative – Sawayaka Hawaii Inc.

04/2016 – 04/2017 | Hawaii, USA

- Provided the various tour packages with customer and organized that schedule while they stay in Hawaii.
- Arranged transportation, made a reservation, reconfirm with client, prepared for memorable trip for customer.
- Handled phone calls in case of an emergency during non-business hours.
- Interpreted into English between Japanese customer and local people.
- Managed website, updated the blog, answered questions from customer who is in Japan, transmitted valuable information.
- Be in charge of explaining the job to the trainee.

Sales – Iwase Dental Company Co., Ltd

04/2008 – 07/2012 | Tokyo, Japan

- Sold dental materials.
- Developed new customers by walk-in sales.
- Supported dentist who open a business, looked for property, advised documents submit to public health center.

EDUCATION

Bachelor of Economics
Tokyo Keizai University
2004 - 2008 | Tokyo, Japan